

# DSREC General Manager Responsibilities and Duties

## **Job Requirements**

- Minimum of five years aquatic experience.
- Experience in leading teams of 6 or more staff members.
- Ability to prioritize, manage many tasks and direct daily operations of the business.
- Must have effective communication skills.
- Willingness to work long hard hours during spring and summer months.
- Must have or be able to obtain CPO and Lifeguard Instructor certifications.

## **Responsibilities**

- Marketing and Sales – Develop customer base by contacting new potential clients in areas of existing operations.
- Recruit new lifeguard staff and maintain contact with returning lifeguard staff.
- Facilitate Company Training – Assist VP with organizing and overseeing the training of staff in aquatic safety, required certifications, swimming pool operation and customer service.
- Opening Pools – prepare swimming pools for start of season, including setting up walk-throughs with clients. Oversee pool orientations for staff.
- Oversee Pool Operations – Provide ongoing support and project management of client swimming pools including lifeguard scheduling, supervisor hires, pool maintenance, cleaning, report repairs needed, code compliance, restroom cleaning and review of pool paperwork.
- Closing Pools – Oversee the close of swimming pools at the end of the season, store furniture, and prepare pools for winter.
- Customer Service – Guarantee client satisfaction with the operation of the pools year-round.

## **Compensation**

- \$50,000-\$60,000 annually.

## **Benefits**

- 7 Days PTO during first year, 2 days will be added after one year.
- Medical Insurance paid 80% by DSRec.
- Company Vehicle Provided.
- Credit Card for expenses related to operations.
- Company cell phone, computer, and office at company headquarters.